

APPLICATION FOR EMPLOYMENT

Please read through this form first and fill each section completely in your own hand writing.

Position applied for		Current Total Salary				
Name : Mr./Mrs./Ms						
Father's/Husband's Name						
Address (Present)					Tel. No.	
Since _____ months /years					Email:	
Address (Permanent)					Tel. No.	
Height	Weight	Speak			Read & Write	
		Language	Fluent	Not Fluent	Fluent	Not Fluent
		English				
		Bangla				
		Other				
Nationality	Place of birth		Date of birth			Religion
		Day	Month	Year		
Marital Status (Please underline)			No. of children and their age.		No. of other dependants & their age	
Single		Widow (er)				
Engaged		Separated				
Married		Divorced				
Number of Brothers :			Sisters:			
<u>Their Name/s</u>		<u>Vocation</u>		<u>Town/ City</u>		
1						
2						
3						
4						
Do you own a house				Do you have any other source of income?		
Yes <input type="checkbox"/>		Where?		Yes <input type="checkbox"/> Tk.....per Month No <input type="checkbox"/>		
No <input type="checkbox"/>						
Would you accept a posting outside your present place of residence?						
Yes <input type="checkbox"/>		No <input type="checkbox"/>				
If so, in Dhaka <input type="checkbox"/> Chittagong <input type="checkbox"/> Khulna <input type="checkbox"/> Sylhet <input type="checkbox"/> Jessore <input type="checkbox"/> Bogra <input type="checkbox"/>						
Have you had any serious illness ?				Yes <input type="checkbox"/> No <input type="checkbox"/>		
If so, give details.						
Have you ever been implicated in any criminal case?				Can you drive		
Yes <input type="checkbox"/>		No <input type="checkbox"/>		Car Yes <input type="checkbox"/> No <input type="checkbox"/>		
				Motor Cycle Yes <input type="checkbox"/> No <input type="checkbox"/>		
If so, give details				If yes, do you have valid driving license? Yes <input type="checkbox"/> No <input type="checkbox"/>		

EDUCATION

Qualification Attained	From	To	Major Subjects	Name of Educational Institute & Board/ Professional body	Class/ Division/ CGPA

OTHER QUALIFICATIONS

Courses attended, training received or certificate obtained	Year	Result

Membership of Professional Association, including Category of Membership

Are you directly or indirectly associated with any political organization?

Yes Give Details:

No

INTERESTS

Please write something about your spare time interests indicating any personal achievements and any post of responsibility held

Have you applied or have plan to apply for an immigration into another country? If yes, give details.

Yes Give Details:

No

DETAILS OF PREVIOUS EMPLOYMENTS

Name and addresses of Employers	Dates		Last Gross Salary Drawn	Reason for Leaving	Job title and duties
	From Month/Yr	To Month/Yr			

Documents of last salary drawn and previous job, duties may be sought

Time required by you to join AASCO

Have you taken any own initiatives for your self developments. Give details.

Are you enrolled at any educational or professional institution for a regular degree course of study or intend doing so?

REFERENCES

We may approach any of your references but not your present employer without your consent. Please give names and addresses of three persons from whom references may be sought (Previous employer may be included).

	Name	Relationship	Occupation	Address with Tele No (If any)
1				
2				
3				

COLLEAGUE / RELATION / FRIEND WORKING AT AASCO

	Name	Relationship	Designation	Business Unit
1				
2				
3				

CAREER PLANS AND FURTHER INFORMATION

Please also furnish any additional information that you consider important to support your application. Such as, any significant achievement your career objectives, etc.

DECLARATION

I,.....hereby declare that

1. The particulars furnished in this application are accurate and complete to my knowledge and belief and I have not knowingly withheld any information, which, if disclosed, would affect my application unfavorably.
2. I shall be deemed to have been guilty of gross default/misconduct, in the event of my appointment with AASCO if at any future date it is found that my declaration as above is false or materially incomplete in any respect, and in that case my services with the Company will be liable to termination without notice or payment in lieu of notice or any benefit or any compensation whatsoever.
3. In the event of my being selected for employment with the AASCO, I agree to abide by the rules and regulations of the Company which may be in force from time to time.
4. I have not applied for migration to any country. In case I apply for migration at any time during my service with AASCO I undertake to inform the management in writing well in advance.

Date

Signature of the Applicant

> Stick photo if not already sent

> Proof of last salary receipt and testimonial shown